

CANCELLATION POLICY

We endeavour to run every course that is advertised but if there are insufficient enrolment numbers, courses may be cancelled. If we cancel a course we will:

- Offer a place in the following course or an online course
- OR**
- Offer a full refund, less the study pack, if you have already received it.

If the student cancels enrolment before the close of registration, we will:

- Offer a place in the following course or an online course
- OR**
- Offer a refund of 25% of the course enrolment fee.
 - If you re-enrol with us and the study pack received has not changed, you will not be charged for a new study pack.

If the student cancels enrolment after the close of registration:

- We will endeavour to transfer the student to another course. Please note that there may be an extra fee charged.
- Due to extenuating circumstances, we will endeavour to transfer the student or refund part of the course fees.
- There will be no full refunds.